

General Data Protection Regulation (GDPR) compliant consent

CPTSA Consent Form

This form explains the reasons why and how Colmore Partnership Teaching School Alliance (CPTSA) may use your images, videos, information and email. Please read the form thoroughly and outline your agreement as appropriate.

Name:	
Email:	
Position/Title	
Your School:	
Course:	

Why do we need your consent?

CPTSA requests your consent for using the above stated information in a variety of different purposes.

The CPTSA will not use the above information without your explicit consent. Similarly, if there are only certain conditions under which you would like your information to be used, the CPTSA will abide by the conditions you outline in this form.

Why do we use your images, videos, information and email?

CPTSA might use your images to promote our services on social media and on our website; and for other publicity purposes in printed publications, such as flyers and prospectus but also to celebrate achievements.

Where we uses images of individual delegates, the name of the delegate **will not** be disclosed. Where an individual delegate is named in a written publication, a photograph of the delegate **will not** be used to accompany the text, unless **separate consent** has been obtained for this.

CPTSA may take images or videos of individual delegates and groups of delegates to use on social media, the school website, in school prospectuses and other printed publications, such as a newsletter.

Who else might use your images, videos, information and email?

There has been previous circumstances where the CPTSA has been visited by local media and press, who take images or videos of events, such as celebration days. Delegates will appear in these images and videos, and these may be published in local or national newspapers, on local television or on approved websites.

Where any organisations other than CPTSA intend to use your images, videos, information and email **additional consent** will be sought before this information is shared/used.

What are the conditions of use?

This consent form is valid for three years however reminders about your right to withdrawal will be sent annually

- It is the responsibility of the individual delegate to inform the CPTSA, in writing, if consent needs to be withdrawn or amended.

- CPTSA will not use the personal details or full names of any delegates in an image or video, on our website, in our school prospectuses or any other printed publications (unless **separate consent** has been obtained for this).
- CPTSA will not include personal emails or postal addresses, telephone or fax numbers on images or videos on our website, in any of our marketing material, electronic or printed publications without consent.
- CPTSA may use group or class images or videos with general labels, e.g. School Experience Days

Providing your consent

Please read the following conditions thoroughly and provide your consent as appropriate by ticking either 'Yes' or 'No' for each criteria.

CPTSA will **only** publish your images/ videos, use your information/email for the conditions that you provide consent for.

I provide consent to:	Yes	No
Using your images on the CPTSA website/ blogs		
Using your photographs around CPTSA premises for displays		
Using your images on social media, including the following: <ul style="list-style-type: none"> • Twitter 		
Using videos of you on social media, including the following: <ul style="list-style-type: none"> • Twitter 		
Using Images of you on social media, including the following: <ul style="list-style-type: none"> • Facebook 		
Using videos of you on social media, including the following: <ul style="list-style-type: none"> • Facebook 		
Using the above email for future CPD opportunities and events i.e. future Courses or CPD opportunities		
Sharing your details with other Teaching School alliances and the Association of Central Teaching Schools		
Using your images and retrieve quotes from your evaluation form for internal/external marketing material, e.g. the flyers and prospectus.		
Sharing your images with external marketing companies		

Duration of consent

This form is valid for the duration of two years. Delegates will be reminded through email annually about their right for withdrawal.

Consent will be refreshed where any changes to circumstances occur – this can include, but is not limited to, the following:

- New requirements for consent, e.g. an additional social media account will be used to share delegates images and videos
- Changes to delegates consent, e.g. amending the provisions for which consent has been provided for

Where you would like to amend the provisions for which consent has been provided, you must submit your request in writing to the CPTSA. A new form will be supplied to you to amend your consent accordingly and provide a signature.

Withdrawing your consent

Delegates have the right to withdraw their consent at any time. Withdrawing your consent will not affect any images or videos that have been shared prior to withdrawal.

If you would like to withdraw your consent, you must submit your request in writing to the CPTSA

Declaration

I, _____ (your name), understand:

- Why my consent is required.
- The reasons why the CPTSA use my images and videos.
- Which other organisations may use my images, videos, information and email.
- The conditions under which the CPTSA use my images, videos, information and email.
- I have provided my consent above as appropriate, and the CPTSA will use my images, videos, information and emails in line with my requirements.
- Consent is refreshed on an two year basis and I must re-provide consent if I consent to my images and videos being used after the two year period
- I will be required to re-provide consent where any circumstances change.
- I can amend or withdraw my consent at any time and must do so in writing to the CPTSA.
- The above email I have given is the email address the CPTSA can use to communicate with me

Name of delegate: _____

Signature: _____

Date: _____

If you have any questions regarding this form, please do not hesitate to contact Ali Fisher at alifisher@cpts.co.uk or 0121 675 8766